

Governance Committee Meeting- January 4th

Present: Holly Steindorf, Bob Pagliuco, Sandi Jacobson, Stan Allen, Andrew Hampton

Absent: Tim Loux, Natalie Stauffer-Olson, Holly Eddinger

Meeting Attendance Sheet:

https://docs.google.com/spreadsheets/d/1NApL93PWEhVy2thUfWbRoe0IJVullm5_YTjQfazKi/edit#gid=599240716

Action Items 12/12

- Committee members to send Holly their Standing Meetings. Done.
- Continue conversation over email and decide whether to provide additional funding to North Fork Ryan Creek. Approved.

1/4 Agenda

- Review and discuss next steps from our Congressional Designation Application
- Preliminary discussion of Steering Committee Meeting Schedule (All discuss- Holly to field idea of alternating shorter virtual with longer in-person meeting)
- Review and add to Outreach Calendar
- Fishway Assessment – structure, work plan review, funding prospects (see attached draft sent to Jon Mann at CDFW for review, want further input from Gov Com)
- Planning for Forum hosting workshops in Q1 2024 for bringing together project proponents and BIL/other funding opps.
- Recruitment of additional signatories: FEMA, BLM, SusCon, American Rivers, others?

1/4 Meeting Notes

Congressional Application

- Congressional Designation application is a requirement by the ACE act. Each FHP is to apply answering questions about their operations, mission, accomplishments, etc. Holly sent in our DRAFT application to the NFHP board. It is available on the Forum intranet, first item under Administrative Files. P-word: chinooksalmon
- <https://www.cafishpassageforum.org/forum-administrative-files/>
- NFHP board review committee just convened, once review is completed in a month or two, the Forum will get comments. Once FHPs have re-submitted addressing comments, the board puts together a package that contains a cover letter summary document based on all applications and submits it to congress, where it will likely go through a few committees via staffers. The goal is to submit to congress summer 2024.
- Next Steps? Sandi to review and comment. Upon contemplation Holly recommends sending it to Steering Committee for review/comment, will do after meeting.

Steering Committee Meetings

- When should the steering committee meeting in 2024? Meeting too frequently not a good use of time possibly, but too infrequently and members feel they are not apprised of what is going on.
- How often do we meet? The Steering Committee has historically met 3-4 times a year at the height of the Forum. Bobs recommendation is the meeting schedule should be based number of active things we are doing, such as a workshop, member recruitment, we have things to work on. PMEP has a single large annual meeting and quarterly virtual steering committee meetings which are 2-3 hours each.
- To solve subcommittees not feeling aware of each other's work, Sandi's idea is to circulate subcommittee meeting notes to whole steering committee. Great idea. Will start this meeting.
- In addition to monthly/ every other month meeting schedule, one or two virtual steering committee meetings, and one in-person meeting in the fall is plenty.
- Sandi willing to host in SoCal. Stan can't do November-December. For the Feds, not October. CDFW and other state agencies have a hard time traveling in general. August-September seems doable. Holly will send out a few blocks of potential options by next month.
- Holly recommends pairing meeting with planned outreach event, such as community day or conservation movie screening, etc.

Outreach Calendar

- <https://www.cafishpassageforum.org/outreach-files/>
- We will add to outreach calendar to track events coming up and connect members with Forum materials.
- A reminder: we can now go up to 120k for coordination funding from 85k. The extra 45k comes out of the whole NFHP amount sent to each partnership, so more for operations means less for projects.

Fishway Assessment

- Committee reviews prospectus document Sandi has started. It includes an overview of the purpose, types of structures reviewed, and a budget for lit review, QA and compiling results from engineers, graphic design, publication.
- Match is a challenge. To Sandi, makes more sense to submit it as a Forum Project. Does this match up with any member organizations, would they be willing to put some money toward it?

Governance Committee Meeting Agendas- Working Document- California Fish Passage Forum

- Sandi to check internally at CalTrout to see if this could go through their grant process, with the Forum funding 1/3-1/4 of it, through either the extra operational funding or through the RFP process, Stan recommends funding through a project, not through the operations funding.
- Could we split it into year 1 and year 2, and fund year 1 with the Forum extra coordination take to start it sooner?
- CDFW and NOAA, Mike Love, HDR, NHC, Waterways, Acom, Ross Taylor, other engineers contribute to QA.
- Mike Love is busy, want his input for the QA at the very least.
- Ed Wallace possibly be an independent consultant for putting the report together.
- Ross Taylor as a potential for being the Consultant for putting together the report.
- Specific to engineers who have worked on fishways, specifically, out of the 8-9 types, not culvert upsizing. In cases where you must operate within existing infrastructure and engineer the channel as opposed to removing the barrier completely.
- Bobs perspective: fish ladders and baffles in culverts need maintenance, capturing the true cost of maintenance in various structures in winter storms should be a consideration.

Meeting Adjourned, did not get to last two agenda items, those will be discussed via email

- Planning for Forum hosting workshops in Q1 2024 for bringing together project proponents and BIL/other funding ops.
- Recruitment of additional signatories: FEMA, BLM, SusCon, American Rivers, others?

Action Items 1/4

- Sandi to remind Jon Mann about comments to Prospectus.
- Holly to send email to Steering Committee with Congressional Application
- Holly to Start researching webinar content for Q1 Practitioner webinar resources (funding ops in Spring-Summer 2024, permitting resources? Etc.,)
- Holly to send email to start a convo about recruiting additional members.