



CALIFORNIA FISH PASSAGE FORUM

Governance Committee Meeting

Present: Holly Steindorf, Sandi Jacobson, Bob Pagliuco, Holly Eddinger, Stan Allen, Alex Jones, Marisa Parish, Anna Halligan, Tim Loux, Alex Jones, Andrew Hampton

Absent: Gena Lasko

[Meeting Attendance \(Google Sheets\)](#)

10/3 Agenda

- Holly asked to serve on NFHP committee for updating National Fish Habitat Action Plan. (committee input and approval)
- Overview of [RSVPs for Virtual Meeting](#)
- Finalize Agenda for Virtual Meeting
- Next steps for reaching out to disengaged designees, concept of additional alternates?
- Quick Updates on signatory invites.
- Schedule for releasing Funding RFP- outreach plan?

10/3 Meeting Minutes:

Holly asked to serve on NFHP committee for updating National Fish Habitat Action Plan. (committee input and approval)

At Stan's recommendation, Jason Olive asked Holly Steindorf to be part of the committee to update the National Fish Habitat Action Plan. The Forum Governance committee is in support of Holly serving this role.

Overview of RSVPs for virtual meeting

[RSVPs for Virtual Meeting](#)

The committee reviewed the RSVPs for our 2024 meetings. There are a few folks who have not yet submitted RSVPs for the meeting on Wednesday October 9th. The coordinator will reach out to those individuals for their RSVPs.

Finalize Agenda for Virtual Meeting

The coordinator and committee reviewed the draft agenda for the upcoming virtual steering committee meeting on Wednesday October 9th from 10am-12pm. Committee made suggestions for engaging activity.

Next steps for reaching out to disengaged designees, concept of additional alternates?

The coordinator has observed effusing the Tories who are not very engaged with the forum and asked for committee input on steps to increase engagement. The committee agrees that that coordinator should reach out to those signatories and inquire if they'd still like to be involved. The coordinator will reach out to those signatories with to assess their level of interest or reach out to engage them on subcommittees, so they interact with the forum more frequently.

Governance Committee Meeting Agendas- Working Document- California Fish Passage Forum

The coordinator has also observed that signatories which have engaged alternates are better able to engage with the forum, since their organization's representation is not dependent on only one person. Perhaps at the December meeting the coordinator could structure an activity identifying additional alternates for organizations who do not have alternates, or whose alternates are not engaged.

Quick Updates on signatory invites.

WCB, EPIC, and SusCon, have been contacted, shown interest, and sent invitations.

American Rivers and National Parks Service has been contacted by not responded.

FEMA and BOR have been contacted to identify ideal personnel

USACE has not been contacted. Holly reaching out to Alex for his contact there.

Schedule for releasing Funding RFP

Proposed RFP schedule is:

- The lease RFP Monday November 4th
- Close RFP mid or late January
- Time to extend (if necessary-hopefully not) to mid-February
- Review proposals Late February
- Final Selection Early March
- NFHP Report Due March 31st

Outreach Plan

The coordinator asked the committee to brainstorm ideas for outreaching the RFP. The committee suggested:

- Newsletters: SRF, signatory organization newsletters.
- Reach out to CDFW Grant Manager Matt Wells matt.wells@wildlife.ca.gov
- Send to all signatories for inclusion on their distribution lists
- Put on Forum Newsletter
- Do an informational webinar about the funding opportunity

October Virtual Steering Committee Meeting Final Agenda

Start time	Duration	Agenda Item
10:00	15 minutes	Welcome and Introductions Introduction Prompt: What is an impactful investment your organization takes towards improving fish passage? How, generally, can the Forum support this investment?
10:15	60 minutes	Signatory Updates (~7 minutes per signatory) USFWS- Alex Jones US Forest Service- Holly Eddinger CDFW- Mark Guard

Governance Committee Meeting Agendas- Working Document- California Fish Passage Forum

		CA State Parks- Gena Lasko or Emily Seigel or Ted Masters CA DWR- Theo Claire CA SCC- Sam Jenniches CalTrout- Sandi Jacobson Trout Unlimited- Anna Halligan NOAA NMFS- Bob Pagliuco
11:15	5 minutes	Accomplishments Overview
11:20	35 minutes	Focusing on our Strengths moving into 2025 Activity Activity Prompt: What have been the California Fish Passage Forum's most important contributions to advancing fish passage in California?
11:55	5 minutes	Status of 12/5 meeting
12:00		Adjourn