



## **CALIFORNIA FISH PASSAGE FORUM**

### **Governance Committee Meeting**

**Present:** Holly Steindorf, Sandi Jacobson, Van Hare, Tim Loux, Holly Eddinger, Andrew Hampton, Gena Lasko

**Absent:** Anna Halligan, Marisa Parish Hanson

[Meeting Attendance \(Google Sheets\)](#)

### **1/8 Agenda**

- Updates from members on their alternates and coverage during leave or departure (i.e. Andrew with CDFW, Sandi with CalTrout)
- Updates on Chair transition- suggestion of next steps
- Timeline of major goals of 2025

### **1/8 Meeting Minutes:**

#### **Updates from members on alternates and coverage**

Sandi has asked Claire Buchanan, Senior Project Manager, central coast area, to be the new main for CalTrout, haven't determined an alternate yet to replace Darren. Claire will take over once Sandi transitions out of the Forum.

Andrew will not be taking more than a few weeks off for paternity leave, so he will not need coverage for his absence and can get updates from Anne.

Holly encourages everyone to consider additional folks in their organizations who would make good fit for Forum involvement in the event of leave or transitions. Thanks to signatories with engaged alternates or backups.

#### **Updates on Chair transition- suggestion of next steps**

Sandi is hoping to transition out of chair role in the coming months. We have had no one step up to fill the chair position, however we have had two notices of interest in the Vice Chair Role (Theo Claire DWR and Adrienne Chenet or Megan Quinn at American Rivers, Holly will get clarification on which is interested).

Since we have interest in the Vice-Chair Position, perhaps we should consider if the Vice-Chair should move more into the chair role and fill Vice-chair instead, we will talk with Anna about this.

The committee is in support of moving the Forum into a rotating chair structure or variation of it, similar to PMEP, where an incoming chair (or Vice Chair) serves for a term then moves to chair, then stays on governance committee for a year as past-chair. Gena mentions that CalNeva AFS also does a rotating chair position.

This may require a change to the Bylaws, though if changing the Bylaws requires an adjustment to the MOU or new signatures from signatories we may want to find a workaround. Hopefully it will only

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require holding a majority vote in Quorum at a Steering Committee Meeting. Holly and Sandi will check on this.

Marisa is willing to chair the Governance Committee. We will follow her on this.

### **New Signatories**

American Rivers and EPIC have signed MOU

Sustainable Conservation has it but has not signed yet.

WCB has signed presumably, but Holly does not have it and will get it.

Holly will hold orientation meetings with all new signatories and send another round of invites to those who have not yet responded or been invited.

### **Major Goals of 2025**

Given that Holly will be gone from April-August, the committee discussed the highest priority tasks of 2025 to start a scaffold of tasks to move forward with before and during leave. Out of the 2025 Work Plan, the committee chose:

Fy26 Funding Cycle and NFHP Report: This should be completed by the time Holly leaves. The review committee should have a ranked list by end of FEB and Holly will have pre-written most of the report so we can add the ranked list and submit. In the event Holly is on leave early, Joan and Grace will submit the report.

SRF Workshop: Progressing on schedule. Planning will be done before leave, but Holly will be gone for workshop.

Updates to Fish Passage Incidental Report: Progressing on schedule. Updated to paper form will be done before leave, hopefully as will Survey 123, but that may take longer.

Succession Planning: Holly will produce this document and send it for Governance Committee Review. This can be done in conjunction with setting up Grace for taking Holly's role, and for seeking chair and vice chair nominations and thus should be done before leave.

Effectiveness Assessment Funding: We made a good start with a meeting 9/27/2024, where we made a scaffold of possible cost share breakdown, and started on an application for the USFWS FPP. We will need to finish applications and submit them to get funding in the 2026 season.

Next step may be to convene a working group for moving forward with applications. Lack of consistent work is slowing down our ability to meet deadlines.

Permitting Case Studies: The first case study is drafted and almost ready for review.

Grace Adams (NRC-PLCI Coordinator) will likely attend our 2/6/25 meeting, and Grace and Joan will hopefully attend our 3/6/25 meeting to orient themselves to the Forum Governance.

