



CALIFORNIA FISH PASSAGE FORUM

Governance Committee Meeting

Present: Holly Steindorf, Sandi Jacobson, Anna Halligan, Gena Lasko, Marisa Parish, Tim Loux, Andrew Hampton, Van Hare

Absent: Holly Eddinger

[Meeting Attendance \(Google Sheets\)](#)

2/6 Agenda

- Introductions (Grace from NRC will be present)
- Introduction of Marisa as Governance Committee Chair (Sandi)
- Inquiry from potential applicant on Clear Lake Hitch Barrier Assessment Project- recommend to apply, or no? (Holly)
- Overview of plan for Holly's maternity leave (Holly and Grace)
- Next steps for chair elections- changing bylaws? (All)
- Committee Decisions: Date for 2025 virtual SC meeting, date and location for 2025 in-person SC meeting (All)

2/6 Meeting Minutes:

Introductions (Grace from NRC will be present)

Grace works with Holly at NRC and is the coordinator of the Pacific Lamprey Conservation Initiative. Grace will be taking over for Holly during maternity leave, with Joan Drinkwin supporting.

Introduction of Marisa as Governance Committee Chair (Sandi)

Marisa has been participating for awhile in the Forum. She did grad work at HSU, then worked for State Parks, and most recently passed a year with the NOAA restoration center. She worked for the Smith River Alliance, fish passage assessments and restoration planning before parks.

Sandi calls for free time for how folks are feeling about the current situation and anything they may want to share. The group shared introductions, their background, and what they are working on.

Inquiry from potential applicant on Clear Lake Hitch Barrier Assessment Project- should they apply? (moved to email)

Anthony Falzone, Principal Geomorphologist for FlowWest, LLC, reached out to inquire if they should apply for Forum funding to fund assessment for Manning Creek. The Lake County Land Trust recently purchased 300+ acres where Manning Creek flows into Clear Lake and CDFW has provided \$1.2m for restoration planning and design work at the site. The Land Trust is developing a MOU with the Big Valley

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Band of Pomo Indians. The barrier and watershed assessment would look at the rest of Manning Creek. They were thinking of applying for 100k but would accept partial funding.

The project area is outside the range of anadromy and would not benefit our target species, however hitch are state listed and currently going through public comment before federal listing. They are also culturally significant for the tribes in Lake County.

Given the application is due tomorrow I would grant them a short extension if the Governance Committee deemed the project appropriate for the Forum. Should they apply?

Overview of plan for Holly's maternity leave (Holly and Grace)

Holly and Grace presented the plan for coverage while Holly is on maternity leave. Holly will leave mid April and return TBD, though likely late August, early September. The committee reviewed and approved the below plan.

Before Holly Leaves	While Holly is Gone	Resume when Holly returns
<ul style="list-style-type: none">• Set dates for SC meetings• NFHP Report• Orientation with new signatories (AR-done, SC, EPIC, WCB)• Convene Effectiveness Assessment Group. Sandi to help lead.• Pre-draft committee meeting agendas• Update Work Plan with accomplishments• Notify FY26 project sponsors• Create an initial 2026 Work Plan	<ul style="list-style-type: none">• Hold standing meetings• Take meeting notes, publish to SC and website.• Support committee chairs in advancing committee work• Work with chair and PSMFC to notify FY25 recipients and start grant agreement process.• Facilitate the virtual SC meeting• Attend SRF Workshop in Santa Cruz.	<ul style="list-style-type: none">• Resume pending signatory invitations.• Update 2025 Work Plan with accomplishments• Finalize in-person SC meeting• Manage chair and vice elections.

Next steps for chair elections- changing bylaws? (All)

Existing Language-Section 2 – Chair and Vice-Chair: The Forum Steering Committee shall always have a Chair and Vice-Chair. Both serve 2-year staggered-term positions, and each cannot serve more than two consecutive terms. Any Forum MOU signatory is eligible to be elected to Chair or Vice-Chair positions; nominations from the Forum Steering Committee will occur three months prior to the end of each position term. If the Vice Chair is voted to serve as Chair during his/her Vice-Chair mid-term, or if the Chair or Vice Chair resigns, the Forum will hold a special election to fill the newly vacated position.

Suggested Changes- Section 2 – Chair and Vice-Chair: The Forum Steering Committee shall always have a Chair and Vice-Chair. The Chair and Vice Chair serve concurrent 2-year terms. Vice Chair and Chair are limited to one term. After their term as Vice Chair, the Vice Chair shall move into the Chair position. Both serve 2-year staggered-term positions, and each cannot serve more than two consecutive terms. Any Forum MOU signatory is eligible to be elected to Chair or Vice-Chair positions; nominations from the Forum Steering Committee will occur three at least six months prior to the end of each position term. ~~If the Vice Chair is voted to serve as Chair during his/her Vice-Chair mid-term, or if~~ the Chair or Vice Chair resigns, the Forum will hold a special election to fill the newly vacated position within six months.

ARTICLE V. Amendments to Forum Bylaws

These bylaws may be amended when necessary, by two-thirds majority of the voting membership. Proposed amendments must be submitted to the Forum Chair to be distributed with regular voting membership announcements.

The committee agrees to the suggested changes above. The committee to vote on these changes at the mid-year virtual Steering Committee meeting. The committee could also hold elections at the mid-year Steering Committee meeting if prepared to do so.

Committee Decisions: Date for 2025 virtual SC meeting, date and location for 2025 in-person SC meeting (All)

Virtual Steering Committee Meeting:

Between signatory updates, welcoming new signatories, and changing the bylaws and possibly holding an election, 2 hours will not be enough time. Should we extend it to 2.5 hours? The committee agrees to up the meeting time.

Date for Virtual meeting: Poll Steering Committee for first week of June.

In-Person Steering Committee Meeting (moved to the next meeting):

Most suggestions were for late fall/winter. Early December seems to be a good time, maybe we should stick with that.

Date for In-Person meeting:

Location Suggestions:

North- Area with access to Klamath for site tour?

Central- Chico

South- Santa Barbara