



CALIFORNIA FISH PASSAGE FORUM

Governance Committee Meeting

Present: Grace Adams, Sandi Jacobsen, Tim Loux, Andrew Hampton, Marisa Parish-Hanson

Absent: Anna Halligan, Gena Lasko, Van Hare

[Meeting Attendance \(Google Sheets\)](#)

6/12/25 Agenda

- FY25 Budget + Extra Fund Allocation

6/12/25 Meeting Minutes:

FY25 Budget + Extra Fund Allocation

Grace met with PSMFC earlier this week to discuss the Forum's FY25 budget and learned that the extra ~\$60k from FY23's operations budget needs to be allocated within the FY25 budget. She noted that the Forum Governance, Science & Data, and Steering Committee have discussed using the \$60k to go towards several ideas:

- Work Plan Task 1.4 – Workshop and speaker series
- Work Plan Task 1.5 – Create a plan to compile monitoring data from Forum funded projects and other projects into a usable dataset, perhaps attached to the PAD
- Work Plan Objective 5 – The Effectiveness Assessment, led by Cal Trout

Grace noted that the \$60k was originally labeled for operations, so it has to stay within that scope. As such, PSMFC's plan is to use the FY23 \$60k plus \$45k from the requested FY25 \$125k to create the Forum's FY25 budget. This leaves \$60k from the requested FY25 funds available, however, due to typical annual allocations for PSMFC as part of the operations budget (e.g., travel, GIS support) and new federal directives increasing PSMFC's overhead, the actual amount available is ~\$30k.

PSMFC noted that the extra funds must go to something that has already been approved at the Dept. of the Interior level, meaning they cannot go directly to the Effectiveness Assessment/Cal Trout, as the project has only been approved at the NFHP Board level for FY26.

In addition to applying the funds to something from the Forum's Work Plan, PSMFC floated the idea of allocating the extra funds to the Dutch Bill Creek Market Street Weir Repair Fish Passage Improvement project, sponsored by the Gold Ridge RCD, which was ranked second on the Forum's proposed project list for NFHP FY25 funding and is set to receive partial funding (\$48,717, but requested \$77,733.07). Grace has reached out to Will Spangler with Gold Ridge RCD but has not heard back.

If the funds were to go towards the Effectiveness Assessment, PSMFC agreed that NRC could set up a subcontract with Cal Trout and/or Mike Love and Ed Wallace to get started on Tasks 1 and 2 as outlined in their proposal.

Governance Committee Meeting Agendas- Working Document- California Fish Passage Forum

The Governance Committee needs to decide where the money should go by EOD today, Thursday June 12. If the funds go to the Forum to pursue either Work Plan options, Grace will have to add in some language to the Scope of Work presented to PSMFC.

Tim noted that providing funds to on the ground projects is always preferred and noted that while the Dutch Bill Creek project will be receiving additional funds from the USFWS National Fish Passage Program, the Gold Ridge RCD would likely still have a need for the extra \$30k. He supports sending the funds to the Gold Ridge RCD.

Marisa noted that helping on the ground projects is more substantive and supports sending the funds to the Gold Ridge RCD.

Andrew noted that he supports sending the funds to the Gold Ridge RCD.

Sandi also supports sending the funds to the Gold Ridge RCD but abstains from the vote due to a conflict of interest with the Effectiveness Assessment.

Final Vote Tally:

Action	Governance Committee Member
Provide funds to the Dutch Bill Creek project	Anna* (first choice), Tim, Marisa, Andrew
Add funds to coordinator budget + Pursue Work Plan Task 1.5	
Add funds to coordinator budget + Pursue Effectiveness Assessment	Gena*, Anna* (second choice)

*Provided vote via email

If Gold Ridge RCD does not want the extra funds, it was agreed to pursue the Effectiveness Assessment via the coordinator budget.

Next Steps:

- Grace to connect with Gold Ridge RCD to confirm interest/ability to receive additional funds.
- Grace to notify the Governance Committee of Gold Ridge RCD's response.
- Grace to notify PSMFC of the Governance Committee's decision.